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2850 Bloor St West Toronto ON  
416.234.9127

12 Peter St South Mississauga ON  
905.891.6912

## POLICY AND TERMS OF ENROLLMENT

1. Prince Edward Montessori School reserves the right to accept or reject this application and also to request the withdrawal of any child if, in the opinion of the directress and the principal, this action is to the benefit of the child and/or the school as a whole.
2. The parent agrees to follow and adhere to the policies outlined in the parent Handbook and other such rules and regulations that may be added hereafter.
3. The parent agrees to pay tuition fees according to the schedule prescribed by the school. Fees are payable on the first day of each month or term, depending on fee schedule chosen. A \$45.00 service charge will apply to all NSF cheques.
4. The parent understands and agrees that the child is enrolled for the entire school year and the parent is liable for the entire year tuition. Tuition fees are non-refundable after the school accepts the student's application. There will not be a deduction or refund of all or part of the tuition fees for reason of non-attendance. In specific cases where the school and parents agree that the child's needs cannot be met in the school environment, a one-month written notice is required prior to withdrawal. Post-dated cheques will be returned, and the last month deposit submitted with the application form will apply towards the child's last month of attendance at school.
5. In the event of a child entering the school after commencement of the school year, fees will be pro-rated accordingly.
6. In the event of the school requesting the withdrawal of a child, fees will be refunded on a pro-rated basis.
7. Tuition fees are reviewed annually. Parents will be given a minimum of one month written notice of any changes in the fee structure.